



Nurture  
**Lifelong**  
Learning

# SAFEGUARDING INFORMATION FOR VISITORS

## Arcadia School

District 9, Orchid Street, Jumeirah Village Triangle,  
Dubai, United Arab Emirates - P.O. Box: 283800,  
Phone : +971 4 552 2600 - Fax : +971 4 558 5122  
Email : info@arcadia.sch.ae

### DESIGNATED SAFEGUARDING LEAD



**JOHN PATON**  
Assistant Headteacher  
john.paton@arcadia.sch.ae

### DEPUTY DESIGNATED SAFEGUARDING LEAD



**TANIA AHMAD**  
Secondary Assistant Head  
tania.ahmad@arcadia.sch.ae

If you have concerns about the welfare of child while you are here please contact name or name via Receptionist



**PLEASE DO NOT TAKE ANY CONTACT  
DETAILS FROM OUR CHILDREN**

## WELCOME TO ARCADIA



Safeguarding is very important to us and we will ask to check your ID when you sign in



In the event of fire, please follow staff instructions, go outside by the nearest exit and register with staff who will help



You may only use the toilets designated for adults



We do not allow picture or video to be taken of children in school. We have professional photographers and cameraman who will do this for you



The school has 24 hour CCTV operating



Parents and drivers must have current ID to enter. Please wear your ID visibly at all times



We expect all adults and children to speak in a respectful manner in school



Please make an appointment if you wish to meet someone in the school and we will be happy to help



Pupils are not allowed to use mobile phones or social media in school and we encourage adults to do the same